

# Homeschool Portfolio: Evaluation Cover Sheet

## INSTRUCTIONS:

1. Please make sure all information on form is complete for each course submitted for evaluation.
2. **Please make copies of all work; originals will not be returned.**
3. GWUOHS requires 7 to 10 business days to complete each evaluation.
4. Please submit this cover sheet and copies of evidence to:

GWUOHS  
Attn: Registrar Office  
2300 Corporate Park Dr.  
Herndon, VA 20171

Student Information		
Student Name (Last, First Middle):		Student ID Number:
Address:		Phone:
City:	State:	Zip:
Course Information		
Course Title:		Subject Area (check one) <input type="checkbox"/> Math <input type="checkbox"/> Language Arts/English <input type="checkbox"/> Fine Arts <input type="checkbox"/> Social Sciences <input type="checkbox"/> Science <input type="checkbox"/> PE/Health <input type="checkbox"/> Elective
Grade Level:	Final Grade Earned:	
Textbook Used (if any):		
Teacher Name:		
		Other Resources Used (web sites, articles, software, etc.)
Brief Course Objective (what did the student learn?):		
Evidence		
<b>Evidence is needed to award credit. Please contact GWUOHS if you have questions about providing the items below.</b>		
Please include the documentation identified below with your application for credit. Every course must include the items in bold below. If there are other items that cannot be produced, we will schedule an interview with you to document further details.		
<u>Course Overview</u>		
<input type="checkbox"/> <b>One to two paragraph overview of what the student learned (Required)</b>		
<input type="checkbox"/> Detailed course outline or syllabus (table of contents, chapters covered, required assignment, etc.)		
<input type="checkbox"/> Description of how the student was assessed on his/her learning (exams, papers, projects, performance, etc.)		
<input type="checkbox"/> Instructor's credentials (resume or statement that qualifies him/her to teach this course)		
<u>Work Samples</u>		
<input type="checkbox"/> <b>Graded exams or projects (at least two, demonstrating course rigor and breadth) (Required)</b>		
<input type="checkbox"/> <b>Log of Hours or description of course length and schedule in which it was completed. Signed by instructor (Required)</b>		
<input type="checkbox"/> Graded writing (2 assignments, aligned with course objectives, including grades/comments from instructor. Could be: essays, a research paper, literary analysis, reflective journals, etc.) <i>Math and PE exempt</i>		
<input type="checkbox"/> Other projects (Optional, could be additional writing, brochures, awards, honors, etc.)		
For Office Use Only		
Area:	Credit:	Eval: